

Create an MSWord document describing a typical day in your life. Write about a day when you have school and a day when you don't have school. Be sure to include a lot of details. What time do you get up? Is it easy for you to get up or do you like to sleep late? What do you eat during the day? How do you spend your free time?

You document should:

- Include a full school heading
- Use the Arial font
- Use size 12 font
- Insert no more than 1 picture (clip art)
- Do not print your document
- Be sure to write about both a day when you have school and a day when you don't
- Check your grammar—watch your capitalization and your punctuation
- Save your file as your last name day

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